MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC ENG 30 - WPM BATCH - 205

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ Replaced i.c.	Transistors	Integrated Circuits	Microprocessors	None Of Above	C
2	_____ Replaced transistors	Transistors	Integrated Circuits	Microprocessors	None Of Above	B
3	_____ types of Hard Disk are easy to carry while travelling	Internal	External	SSD	All of above	B
4	_____ Are display devices.	Projector	Hdtv	Monitor	All Of Above	D
5	_____ Are not display devices.	Projector	Hdtv	Plotter	None Of Above	C
6	_____ is the default file extension for all word documents.	.txt	.word	.docx	.dos	C
7	_____ item is printed at the bottom of each page	Header	Foot Note	Title	Footer	D
8	_____ of the following is not a type of page margin?	Right	Center	Left	Top	B
9	_____ option is used to create document like newspaper format.	Bulletes and Numbering	Tables	Columns	Tab stops	C
10	_____ option is used to select the whole word in document.	double click on that word	single click on that word	double click on page border	right click on that word	A
11	_____ option is to be select to quit Microsoft Excel.	Close	Exit	Minimize	Maximize	B
12	_____ application is most suited for a bar chart	Word Processor	Database	DOS	Spreadsheet	D
13	_____ Bar is given at the top side of 'Opening screen' in Excel	Status	Title	Access	Tool	B
14	_____Function converts the number into nearest integer.	if()	Min()	Round()	int()	D
15	_____Option is available only in MS_EXCEL Window.	Status Bar	Formula Bar	Menu bar	Title Bar	B

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16	_____ view is available in PowerPoint	Normal	Notes Page	Reading View	All of these	D
17	_____ view is not available in Powerpoint	Normal	Draft	Notes Page	None of these	B
18	_____ can be referred by the speaker while giving a presentation.	Speaker's Note	layout	Slide	Document	A
19	_____ Menu is available only in Power Point.	Windows	View	Slide Show	Format	C
20	_____ pointer helps to draw line to understand our speech or statements while slide show.	Pen	Arrow	New	Animation	A
21	_____ Is an example of input unit.	Monitor	Mouse	Printer	Speaker	B
22	_____ Is shown on the desktop of Windows 10.	Recycle Bin	Disk Drives	Compilers	Drivers	A
23	_____ Is standard Internet Protocol	IPX	SPX	ITC	TCP / IP	D
24	_____ is WAN type of network.	Internet	Browser	Webpage	Home page	A
25	_____ Means contains some commercial information.	gov	net	edu	com	D